



DEPARTMENT OF PERSONNEL
209 East Musser Street, Room 101
Carson City, Nevada 89701-4204
(775) 684-0150
<http://dop.nv.gov>

MEMO PERD #06/06

Public Notice
PERSONNEL COMMISSION AGENDA
Meeting of February 10, 2006
<http://dop.nv.gov/PCAgenda206.pdf>

LOCATIONS

Grant Sawyer Building: Room 4401, 555 East Washington Avenue, Las Vegas
Legislative Building: Room 4100, 401 South Carson Street, Carson City (via video conference)

NOTE: Agenda items may be heard in a different order than listed, at the discretion of the Chair.

- I. Call to Order - 9:00 a.m.
- II. *Adoption of Agenda
- III. *Minutes of Previous Meeting
- IV. *Conflicting Activities/Penalties
Nevada Commission on Ethics
 - A. Policy on Prohibited Activities
 - B. Policy on Public Information
- V. *Pre-Employment Screening of Controlled Substances
 - A. Positions to be added to the list of classes affecting public safety
(See the list at the web link above)
 - B. Positions to be removed from the list of classes affecting public safety
Biologist II and Biologist III

VI. *Proposed Regulation Changes to Nevada Administrative Code, Chapter 284

NEW Workers' Compensation Travel Leave

VII. *Proposed Class Specifications

- A. Chief Game Warden
- B. DPS Colonel
- C. Biologist series
- D. Disability Adjudicator series
- E. Unit Manager, Youth Parole Bureau

VIII. *Occupational Group Study Revised Class Specifications

Fiscal Management & Staff Services occupational group

1. Subgroup: Property Appraisal, Valuation & Acquisition

- a. Chief, Division of Assessment Standards
- b. Supervisor, Centrally Assessed Properties
- c. Supervisor, Locally Assessed Properties
- d. Property Appraiser series
- e. Utility Valuation Analyst

2. Subgroup: Administrative & Budget Analysis

Fatality File Analyst

3. Obsolete Classes to be Abolished

- a. Property Appraiser Trainee
- b. Housing Projects Manager
- c. Audiovisual Media Center Supervisor
- d. Video/TV Production Assistant

IX. *Individual Classification Appeals

A. Bernard Schneider, Administrative Services Officer II
Lovelock Correctional Center, Department of Corrections

X. Uncontested Classification Action Report
Posting Notices #01-06 and #02-06

XI. Special Reports
Hearings Officer Recruitment – Discussion on Process

XII. Comments by the General Public

XIII. Select Date for Next Quarter Meeting

XIV. *Adjournment

**Indicates agenda items scheduled to be voted on by the Personnel Commission.*

If anyone has questions or wishes to discuss, in further detail, the items scheduled for this Commission meeting, please contact Shelley Blotter at (775) 684-0119.

We are pleased to make reasonable accommodations for individuals with disabilities who wish to attend this meeting. If special arrangements are necessary, please notify the Department of Personnel in writing at 209 East Musser Street, Room 101, Carson City, Nevada 89701-4204, or call/e-mail Debra Berry at (775) 684-0110, dberry@dop.nv.gov, no less than five working days prior to the meeting.

This notice has been posted on the Department of Personnel's web site at <http://dop.nv.gov/meetings-agendas.html>, and at the following locations:

CARSON CITY

-Blasdel Building
-Legislative Building
-Public Employees Retirement System
-State of Nevada Employees' Association

LAS VEGAS

-Sawyer Building
-Southern Nevada Adult Mental Health Center
-University of Nevada, Las Vegas